



## **Investment Analyst/Associate**

Edgehill Endowment Partners is seeking an exceptional professional to join a driven, and tight-knit investment team. The successful candidate will be internally motivated and possess a team-first orientation. An individual should possess intellectual curiosity, a passion for investing, a commitment to continuous learning, and the desire to work on behalf of mission-based organizations. That person will have a quantitative focus yet be comfortable adapting communication styles to recipients.

### **Position Description:**

The investment professional will provide direct support to senior members of the investment team, focusing on either private or public markets and have the opportunity to gain exposure to a wide array of asset classes while interacting with the world's best investors. The professional will also participate in the creation of quarterly client materials when needed and assist with special projects as assigned.

### **Responsibilities include:**

- Assist the senior professionals with all aspects of the manager research process including meeting preparation and attendance, collecting, reviewing, and analyzing manager communication, exposures, performance, and attribution.
- Source, acquire, manipulate, and analyze data to support investment decision making.
- Maintain an internal database utilized by the investment team to track manager and company trends.
- Quarterly quantitative data monitoring of engaged managers with presentation to investment team.
- Ad hoc research projects on a range of topics as needed.

### **Qualifications and Experience:**

- One to five years of relevant work experience.
- Bachelor's degree.
- Record of outstanding academic achievement.
- Strong quantitative skills.
- Attention to detail.
- Completion of or progress towards the CAIA or CFA preferred.
- Advanced Proficiency in Excel.
- Willingness to relocate.

### **How To Apply:**

Eligible candidates should submit a resume and cover letter explaining their interest and qualifications to [info@edgehillendowment.com](mailto:info@edgehillendowment.com). Edgehill offers a competitive compensation package that will be commensurate with experience. Edgehill is an equal opportunity employer.